



# ADDRESSING BULLYING

TIP SHEET

## DOCUMENTATION TO GATHER:

- Date/time of incidents (written timeline)
- List of witnesses (staff and students)
- School documents (emails, incident reports)
- Medical documentation
- Screenshots of texts, social media (cyberbullying)
- Police reports

## WATCH FOR & TRACK:

- School avoidance
- Anxiety/fears
- Headaches/stomachaches
- Sleep issues
- Depression
- Bruises and marks

## RESOURCES:

- [RIPIN's Resource Page: View articles on bullying and more](#)
- [WEBINAR: Bullying & Harassment of Students with Disabilities](#)
- [RI Statewide Bullying Policy](#)
- [RI Department of Education: Bullying](#)



## COMMUNICATING WITH SCHOOL:

- Communicate in writing (email)
- If you don't get a reply or aren't satisfied with the reply, forward your original email and include an additional person from the chain of command.



## CHAIN OF COMMAND:

If you do not hear back within a reasonable amount of time, contact the following in this order:

- Principal
- 504 Coordinator or Special Education Director (if 504 or IEP student)
- Superintendent
- School Committee
- RIDE

PERSONAL SUPPORT BUILT ON PERSONAL EXPERIENCE