

# Employment Add-On Budget Requests

## Add-On Budget

As of October 1, 2023 if you are looking for more or new Supported Employment funding (money) you must request it through an Add-On Budget amendment request.

You will not have to take away from your community support funds (money) in order to get more or new employment assistance. This gives you extra funding for supports that will help you find and keep a job. There are currently 4 services available on the Add-On Budget.

### 1. Job Development

For help finding a job

- Limit of 200 hours per year.
- You are encouraged to spend the same number of hours looking for work as you would want to work.

### 2. Job Coaching

For help learning a new job

- Support to help you learn a new job or task.
- Provided at work during your shift.
- Temporary- until you learn the skill.

### 3. Job Retention

Support to help you keep a job

- Service provided to you after job coaching has ended.
- Provider checks in with you and your job to make sure everything is going well.

### 4. Personal Supports in the Workplace

Non-work-related supports you need at all times

- This is not an employment service, but is part of the add-on budget.
- For supports you need in any setting, such as personal care or behavioral supports.



A detailed [Guide to Employment Add-On Budget Requests](#) to providers is available by clicking on the link or by scanning the QR code below. The purpose of this guidebook is to give you information in detail on how to complete and add on budget request on a separate page on the purchase order.

For more on Employment services contact: Jay MacKay  
Email: [gerard.mackay@bhddh.ri.gov](mailto:gerard.mackay@bhddh.ri.gov)  
Phone: 401-462-5279



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